



Equality Impact Assessment

Preliminary assessment form v5 / 2013

www.portsmouth.gov.uk

The preliminary impact assessment is a quick and easy screening process. It should:

- identify those policies, projects, services, functions or strategies which require a full EIA by looking at:
 - negative, positive or no impact on any of the equality groups
 - opportunity to promote equality for the equality groups
 - data / feedback
- prioritise if and when a full EIA should be completed
- justify reasons for why a full EIA is not going to be completed

Directorate:

Director of Culture and City Development

**Function e.g. HR,
IS, carers:**

Museum and Visitor Services

Title of policy, service, function, project or strategy (new or old) :

Changes to admission charges for the D-Day Museum and a proposed change to venue hire for Southsea Castle out of season.

Type of policy, service, function, project or strategy:

- Existing
- New / proposed
- Changed

Q1 - What is the aim of your policy, service, function, project or strategy?

1. To alter admission charges for the D-Day Museum as part of the Heritage Lottery Funded project to refurbish the Museum. This will include a complete overhaul of the displays and the introduction of a new events programme.
2. To propose a change to the venue hire rate for Southsea Castle (out of season).
3. To set venue hire prices for the D-Day Museum.
4. To allow flexible pricing for events to allow cost recovery and income generation.
5. Free entry days to the Museum are reduced in number from 4 to 2 annually.
6. A charge for entry to the Museum for Portsmouth LEA schools is introduced.
7. The Museum Service is able to discount tickets up to 75%

Q2 - Who is this policy, service, function, project or strategy going to benefit or have a detrimental effect on and how?

Positive benefit:

Visitors from lower social economic groups, through the introduction of a family annual pass. Leisure card users will also receive a discount under the new pricing structure.

Senior visitors who will continue to receive a discount on entry to the Museum.

Detrimental effect: Disabled visitors, who will now have to pay a discounted ticket for entry, when previously admission was free.

Q3 - Thinking about each group below, does, or could the policy, service, function, project or strategy have a negative impact on members of the equality groups below?

| Group | Negative | Positive / no impact | Unclear |
|--------------------|-------------------------------------|-------------------------------------|--------------------------|
| Age | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Disability | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Race | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Gender | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Transgender | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Sexual orientation | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|-------------------------|--------------------------|--------------------------|--------------------------|
| Religion or belief | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Pregnancy and maternity | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other excluded groups | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

If the answer is "negative" or "unclear" consider doing a full EIA

Q4 - Does, or could the policy, service, function, project or strategy help to promote equality for members of the equality groups?

| Group | Yes | No | Unclear |
|------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Age | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Disability | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Race | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Gender | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Transgender | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Sexual orientation | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Religion or belief | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Pregnancy or maternity | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Other excluded groups | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

If the answer is "no" or "unclear" consider doing a full EIA

Q5 - Do you have any feedback data from the equality groups that influences, affects or shapes this policy, service, function, project or strategy?

| Group | Yes | No | Unclear |
|------------|--------------------------|-------------------------------------|--------------------------|
| Age | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Disability | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Race | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|-------------------------|--------------------------|-------------------------------------|--------------------------|
| Gender | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Transgender | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Sexual orientation | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Religion or belief | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Pregnancy and maternity | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Other excluded groups | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

If the answer is "no" or "unclear" consider doing a full EIA

Q6 - Using the assessments in questions 3, 4 and 5 should a full assessment be carried out on this policy, service, function or strategy?

yes No

Q7 - How have you come to this decision?

1. Changes to admission prices.

The transformation of the D-Day Museum is underpinned by a business plan agreed with the Heritage Lottery Fund. The plan sets income generation targets designed to meet the Museum's increased operating costs. Increasing our admission charges and reducing the number of free admission days will allow us to meet these targets.

Benchmarking has demonstrated charging visitors with disabilities a discounted admission fee brings our admission price in line with similar attractions.

Consultation with representatives from advocacy groups has informed the creation of the new Museum displays. As a result the quality of the offer for visitors with disabilities will be improved when the Museum reopens. For example, the structuring the exhibition space with the requirements of wheelchair users in mind.

A wide programme of accessible and inclusive events will be delivered at the new Museum. These activities form a condition of the Heritage Lottery Fund involvement with the project.

Visitors from lower socioeconomic groups will benefit from the introduction of a family pass that allows discounted entry for family groups and free entry throughout the year. This was not offered at the Museum prior to refurbishment.

Older visitors will continue to benefit from a discounted admission price.

5. Reducing free entry days.

Reducing the number of free entry days will allow us to increase attendance from local people during a period when visitor numbers are lower (January and November).

The following changes proposed are perceived to have no impact on groups with protected characteristics:

2. Changes to out of season venue hire at Southsea Castle.
3. To set venue hire prices for the D-Day Museum.
4. To allow flexible pricing for events to allow cost recovery and income generation.
6. A charge for entry to the Museum for Portsmouth LEA schools is introduced.
7. The Museum Service is able to discount tickets up to 75%

If you have to complete a full EIA please contact the Equalities and diversity team if you require help
Tel: 023 9283 4789 or email: equalities@portsmouthcc.gov.uk

Q8 - Who was involved in the EIA?

Felicity Wood
Gina Perryman

This EIA has been approved by:

Contact number:

Date:

Please email a copy of your completed EIA to the Equality and diversity team. We will contact you with any comments or queries about your preliminary EIA.

Telephone: 023 9283 4789

Email: equalities@portsmouthcc.gov.uk